

BHARATIYA VIDYA BHAVAN
AHMEDABAD KENDRA
MINUTES OF MEETING HELD ON 02.05.2019

A meeting was held on the 02 May 2019 which was attended by the following

- a) Shri Mukesh Patel - Honorary Secretary
- b) Shri Prakash Bhagwati, - Member Trustee
- c) Shri Gaurav J Shah - Member Trustee
- b) Dr. Neerja A. Gupta - Principal, College of Arts & Commerce
- c) Dr. Hemant M. Patel - Principal, Science College
- d) Shri Sajan K.O. Joseph - Director HBI Cm
- e) Shri JigarRana - Director, BCACA
- f) Col. R. C. Saklani (Retd.)- Coordinator

Shri Prakash Bhagwati enquired about the progress on the work carried out on the new complex so far for bringing it into use. It was informed by the coordinator that the interior design for various rooms in the new building had been forwarded to the principals by E-mail and their inputs had just been received, however a discussion on ground had not been held to finalize the interiors. Based on their inputs the agency involved with the design would be called to give the final design and the estimated cost. Shri Bhagwati said that the pace of work and follow ups on each task needs to be speeded up before the impending NAAC visit. He also directed that more number of vendors must be involved to get the best result and cost effective solutions. He said that in our next meeting we must be ready with all necessary inputs with cost estimates so that necessary decisions can be taken immediately.

Computer Lab Dr Neerja A Gupta informed that she had just got an offer of 60 brand new computers for a very reasonable price from the vendor who supplies to the Gujarat University. He has mentioned a quote of Rs 2.00 Lakhs for the entire lot; however this will need to be confirmed in writing from him. Shri Prakash Bhagwati said that whatever computers we procure for the computer lab we must have the original operating systems and genuine software. We must avoid using pirated OS and software in our computer lab which could be problematic .

Preparation of the College for NAAC.

Principal Arts College informed that the process for application for the NAAC visit was going on and will be filed by the 07th May 2019. The college had initially obtained Grade B with points of 2.66 and now we were aiming for the A Grade at more than 3.00 points. She said that she would be requiring some funds for filing of the application. She had already submitted Rs 29000/- for the first phase and now Rs 1,85,000/- would be required at

the time of filing the application for which she would be requiring a loan from the Kendra that would be returned.

Coordinator informed the members that as part of the NAAC application and requirement of filing the earnings from Green initiatives we had obtained a report by the Torrent Power as per which we had made a valuable saving of Rs 5.24 Lakhs from the Solar Power systems that had been installed in the campus.

The Principal informed that for the promotion of power efficient systems we will have to replace our existing lighting with the LED lighting as a necessary requirement for NAAC. Every single input contributed to addition of points for the higher grading.

Revival of Old Smart Boards. The principal informed that we have seven interactive boards for smart classrooms but these were procured in 2012 and are now obsolescent. The technology has advanced considerably over a period of time however these could be still be used if refurbished suitably. There would be a requirement of cameras and one interactive board for the smart classroom. The coordinator informed that few vendors have been approached for providing the necessary technological support.

Grant for Start Ups and Promoting Entrepreneurship(SSIP). Shri Prakash Bhagwati enquired about the SSIP grant and release of the same to the college. Principal said that though Bhavan's RA College of Arts had been short listed, the grant of Rs 20.00 lakhs per year for will be available only after entering a MOU with Gujarat Government and development of facility within the college. The necessary criteria are not known yet but these will have to be fulfilled for release of this grant.

Air Conditioning of J A Auditorium. Shri Jigar Rana brought up the point regarding the inadequate cooling of the JA Auditorium due to which we get a lot of complaints from our clients. As an immediate solution we could procure the Tower ACs which are at relatively half the cost of duct ACs, can be switched on/off as per requirement and have flexibility of changing directions. To this Shri Mukesh S Patel said that we must avoid short term measures and think of long term and permanent solution of the problem.

Formation of Committees. Shri Gaurav J Shah said that as discussed in the last meeting that two member committees need to be formed in order to have a more focussed approach towards planning, execution and monitoring of various aspects of administration for smooth functioning of Bhavans, Ahmedabad Kendra. Committee members would provide their valuable experience for dealing with issues within the ambit of tasks for the committees. These would be as follows:-

- (a) **Finance & Budget.** - Col R C Saklani (Retd)
 - Shri Sajan Joseph
- (b) **HR Management** - Col R C Saklani (Retd)
 - Shri Jigar Rana
- (c) **Image Building** - Dr Neerja A Gupta
 - Shri Jigar Rana
- (d) **Fund Raising** - Dr H M Patel
 - Shri Jigar Rana

GST. The issue regarding the use of two GSTs in use respectively by the Cultural Centre and the HBI CM was put up. Regarding the surrender of one GST number it was suggested by Shri Jigar Rana that irrespective of whichever GST No. was surrendered the bills or receipts would have to be on the name of the GST holder to claim any benefits. Since the Bharatiya Vidya Bhavan Account was having one PAN it would be best that the new GST application should be obtained on the account of Bharatiya Vidya Bhavan Ahmedabad Kendra. Shri Gaurav Shah said that it would be better to first obtain the GST account No for the BVB, Ahmedabad Kendra or also enquire if either of the two GST account could be transferred to the Ahmedabad Kendra. The coordinator said that he would make the necessary inquiries with Shri Piyushbhai Shah our GST consultant.

The meeting concluded with the next meeting fixed for 15 May 2019 at 5.00 PM.