

BHARATIYA VIDYA BHAVAN
AHMEDABAD KENDRA
MINUTES OF MEETING HELD ON 09.03.2019

A meeting was held on the 09 Mar 2019 which was attended by the following

- a) Shri Mukesh Patel - Honorary Secretary
- b) Shri Prakash Bhagwati, - Member Trustee
- c) Shri Gaurav J Shah - Member Trustee
- b) Dr. Neerja A. Gupta - Principal, College of Arts & Commerce
- c) Dr. Hemant M. Patel - Principal, Science College
- d) Shri Sajjan K.O. Joseph - Director HBI Cm
- e) Shri JigarRana - Director, BCACA
- f) Col. R. C. Saklani (Retd.) - Coordinator
- g) Shri Vinod Gajjar - Accountant RA Science College
- h) Ms Harshaben - Accountant R A College of Arts & Commerce
- j) Ms Nivrutiben - Accountant, Ahmedabad Kendra
- k) Shri Shashank Acharya - Accountant, HBI CM
- l) Ms Anjanaben - Accountant Bhavans Cultural Centre

The meeting started with the opening remarks of the Honorary Secretary who informed everyone present that as per our committee meeting a decision had been taken to centralize the administrative processes and streamline the accounts and therefore it had become necessary to obtain the guidance of other member trustees like Shri Prakash Bhagwati and Shri Gaurav J Shah.

Shri Gaurav J Shah introduced himself to all the attendees and in turn others specially the accountants also introduced themselves. Shri Gaurav Shah said that Bharatiya Vidya Bhavan, Ahmedabad Kendra with its two colleges and three institutes carried a very good name within the academic fraternity and had immense potential to achieve greater heights. He said that as of now every college and institutes had been managing its own accounts and administrative tasks involved in the running of the college / institute. However, there was a need to synergize the in-house talent and experience available and thereby maximize the capabilities of each of these colleges and institutes by the streamlining of administrative processes and centralization of accounts. The centralization process would bring economy of effort, resources sharing, and avoidance of wasteful expenses thereby providing more value for the funds expended. This meeting had specially been called to get everyone on board and start thinking in that direction. Of course there would be some initial problems but if everyone agreed to the idea then no problem was insurmountable.

Both Dr Neerja A Gupta & Dr Hemant Patel, Principals agreed with the idea and expressed their willingness in the incorporation of the centralization process. They were, however, of the opinion that even though accounting procedures are similar, both the colleges were grant in aid colleges due to which most of the transactions were between the Government and the college and therefore integration of the other Bhavan's institutes like BCACA and HBI CM would be more feasible in the centralization process. The colleges were already part of the centralized process of sharing of administrative expenses like campus maintenance and security which was being done as per policy.

Shri Gaurav Shah asked Ms Nivruti Shah to prepare the Income Expenditure Report and the Balance Sheet of the FY 2017- 18 based on the audited accounts of the various institutes of the Bhavan's Ahmedabad Kendra and show to him in the next meeting. He further said that clarification must also be taken from the Bhavan's Mumbai HO about the integration of the accounts of all colleges/institutes of the Kendra. And if need be we can ask for the about the integration of the Tally accounts at the Kendra level.

The meeting concluded with the next meeting to be held at 12.00 PM on 23 Mar 2019